

TOWN OF WEBSTER
Office of Selectmen
945 Battle Street/Rte. 127
Webster, NH 03303

7:02 P.M. Selectmen's Meeting – September 19, 2011

Present: Chairman George Cummings, Selectman George Hashem and Selectman Bruce Johnson.

The Board signed the payroll and check manifests.

The Board signed the following for Administrative Assistant Judith Jones:

- Selectman Johnson made a motion to accept the Selectmen's Minutes of September 6, 2011 as written; seconded by Selectman Hashem and approved.
- Purchase Order #22 to Yestramski Electrical Services Inc. for a load bank test on the generator in the amount of \$400.
- Purchase Order #23 to Art W. Bourbeau, Clerk of the Works for the Town Hall Roof & Carpentry project in an amount not to exceed \$1,500. Selectman Hashem made a motion to withdraw \$1,000 (the total amount for this PO is not to exceed \$1,500 - \$500 of which was voted to withdraw at the September 26th meeting) from the existing Town Hall Capital Reserve established in 1991 for this purpose; seconded by Selectman Johnson and approved.
- Purchase Order #24 to P.R.E.P. Contractors, LLC for painting of the steeple in the amount of \$2,000.
- Purchase Order #25 to JP Pest Services for perimeter treatment around the Town Hall in the amount of \$395.00. The funds will come from the operating budget under Town Hall Repairs and Maintenance.
- Purchase Order #26 to P.R.E.P. Contractors, LLC for carpentry repairs needed after damage from carpenter ants was discovered during the roofing project in an amount not to exceed \$3,399.15.
- Purchase Order #27 to The Melanson Co. Inc. for Bid 1-A – Town Hall Roofing Project and Bid 1-B – Town Hall Carpentry Repairs in an amount not to exceed \$48,609.00. Selectman Hashem made a motion to withdraw an amount not to exceed \$48,609 from the Town Hall Capital Reserve established in 1991 for this purpose; seconded by Selectman Johnson and approved.
- Vacation Leave Slip for Mrs. Jones.
- Paperwork to the State of New Hampshire to authorize the Town Clerk and Deputy Town Clerk to act as Boat Agents.

The Board reviewed a request from Joe DiPrima, owner of Cozy Pond Camping Resort, to add ten additional sites and to install a swimming pool. Chairman Cummings advised that this would require referring him to the Zoning Board of Adjustment and the Planning Board. However, as issues surrounding the campground had been in litigation in the past, he recommended that he speak with Town Counsel. This would be to clarify whether there are any outstanding issues or litigation possibly hibernating that the Board should be concerned. He will be meeting with Counsel on Wednesday. Mr. DiPrima advised that he planned to turn in an application to the Zoning Board by the filing deadline on Wednesday. He was advised to do so and was told that the application will be held until Chairman Cummings talks with Counsel on Wednesday.

After review of a request from Chet Adams for permission to access conservation land property via Dublin Lane by use of an ATV to remove, if necessary, a downed moose there was a lengthy discussion on the location and status of Dublin Lane. Raised also was the question of whether the Board could in fact give any authorization for use of an ATV on any road. Based on this discussion, Selectman Johnson made a motion to deny the request; seconded by Selectman Hashem and unanimously approved.

BOS Initials:

G. C. Cummings

G. K. Hashem

B. G. Johnson

The Board signed the following for Financial Administrator Wendy Pinkham:

- Cash Reconciliation for Statement Date 8/31/2011 for her and the Treasurer. Treasurer Mary Smith advised that because of the new account at the bank that the interest would not get posted until the 15th of each month.
- Sick Leave Slip for Mrs. Pinkham.
- She attended a FEMA debriefing last Tuesday. FEMA representatives will be here on Wednesday afternoon to review the paperwork for reimbursement. She noted that it should be a simple process, with the expectation of request for reimbursement on approximately \$5,500 that was expended during the storm for pro-action taken. There was no physical damage other than a downed tree.
- She attended a NH Retirement System Employer Educational Seminar. She noted that the Town must be cognizant of hiring any part-time personnel that is already collecting retirement from the "retirement system". She advised that there will be a refund of \$357.27 to be returned from Police overpayment. This is based on the 3.5 million to be returned from the State to the town. She noted that Group 1 doesn't get a refund as there is no match from the State.

Mrs. Pinkham provided the following report on behalf of the Road Agent:

- Road side mowing is nearly complete.
- The first 1,600 feet of Little Hill is ready for tar. They have contracted with Suburban at \$72 per ton or approximately 425 tons for a cost of around \$31,000 for the project. Suburban was awarded the project over Continental because Continental bid \$78 per ton.
- He is about to begin the sanding and sealing of Pearson Hill Road, Pleasant Street from Long Street to Pearson Hill, NH Drive and Franklin Pierce Drive.

Chairman Cummings will attend a budget workshop put on by the Local Government Center on Thursday.

Police Chief Robert Dupuis advised of the following:

- There were 18 motor vehicle stops over the past two weeks with a total of 44 calls for various services.
- Purchase Order #28 to GovConnection for the purchase of 2-Olympus Digital Recorders and transcription kit for the same in the amount of \$379.94 to come from account #01-421008-620 police office supplies.
- He will look into having someone pump the septic tank at the Public Safety Building, which needs to be done soon.
- At the recent Joint Loss Management Meeting held at the Public Safety Building, two emergency lights were found hanging and in need of replacement. He will purchase three so that there will be a spare.
- Chief Dupuis again discussed the paper semi-monthly report that he generates. Selectman Hashem didn't believe that a written report was necessary, however Selectman Johnson felt that it gave accountability that was beneficial. No decisions were made.

Fire Chief Colin Colby advised of the following:

- There have been 115 calls for service to date.
- Last Thursday he attended the Capital Area Compact meeting where budgets were discussed. Dispatch costs will be up approximately \$800 for Webster or approximately \$15,808 for 2012. He advised that the amount is based on the Department of Revenue's equalization ratio. Three full-time Concord Firefighters man the dispatch center 24/7. There was discussion on possible alternatives and what other towns might utilize. Chief Colby advised that there were no complaints on how the emergency calls are currently handled, only concerns over the costs. Chief Colin will look into other alternatives and noted that he thought other towns may reconsider as well due to the cost. Some other towns have considered joining the com-

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pact. To date the compact is at 101% of calls overall from last year while Webster is down approximately 10%. Dispatch toned out 450 calls during Hurricane Irene.

- Fire Prevention Week is October 9-15th and he will get in touch with the Elementary School to see if they would like the Department to do some type of presentation for the students.
- An October open house is being considered at the station and the Department will take a vote at the next business meeting.
- He met with the representative from Fire Tech and Safety last Thursday to get pricing for bunker gear for one of the newest members and some helmet crests, etc.
- He would like to order more new pagers, as he did last year, as by the end of next year they will be the only ones to work with the narrow. He would like to stock up and be sure that he has a good supply.
- He needs to contact the FCC Agency because of the new band. He will do any necessary paperwork. Mrs. Pinkham offered to help.

Vanessa Goold, Central NH Regional Planning Commission Representative, and Ken Erikson, Chairman of the Currier & Ives Byway Council did a slide presentation about the council and later Mrs. Goold presented that portion pertinent to Webster. They both explained and promoted the byway with the hopes of having input from Webster residents. Mr. Erikson advised that they are all volunteers and that they take no State or Federal funds and further advised that they have no ability to dictate anything to any town or any individuals along the byway. They are a group of volunteers that meet quarterly to encourage and promote the byway and perhaps some future events along the byway. They are working to obtain a non-profit status for the council. The work accomplished to date such as the logo was all done through volunteers. Mrs. Goold advised that CNHRPC staff developed the website advising that they do have funding from the Department of Transportation to provide local planning assistance. Mr. Erikson explained the typical makeup of the volunteers, advising that they are looking for representatives from all the communities along the byway and invited Webster to appoint some representatives as currently there are none. He also explained that they may be looking to local businesses for support. Selectman Johnson offered to search out membership, advising that he recently visited a business in Town who indicated that they had customers that indicated they were following the byway when they stopped by his shop. John Clark asked for clarification of what the byway council was and then volunteered to serve on the council. Mrs. Goold advised that by-laws had been adopted and were being followed. No decisions were made at this time regarding appointing representatives from Webster. Mrs. Goold advised that the next meeting is scheduled for November 14th in Hopkinton.

A short recess was taken at this time.

The Board reviewed the request from the Pillsbury Lake Commissioners to deed Map 10-4-143 to the District as well as Map 10-4-144 and Map 10-6-17. After discussion and review of the maps, Selectman Johnson made a motion to transfer Map 10-4-143 and Map 10-4-144 to the District and to mandate that they merge these lots with Map 10-11 as well as to have the District pay any applicable fees for the transfer; seconded by Selectman Hashem and approved. The Board will review Map 10-6-17 at a later time after further discussion with the Commissioners. There was informal discussion on other lots owned by the Town. This list is in the Town Report under "Schedule of Town Property" or can be reviewed in the Town Office.

The Board will review the possible purchase of a sound system at the next meeting as Selectman Johnson was in the process of gathering information. Mrs. Jones advised that she talked with Staff Attorney Paul Sanderson at LGC regarding whether it would be a proper use of the Office Equipment Capital Reserve, which Mr. Sanderson indicated that it would.

Chairman Cummings advised that the Board will meet with the Salisbury Selectmen on Wednesday, September 21st to discuss the possibility of Webster providing Police coverage for Salisbury. He noted again that currently Greenville and Temple shared a Police Department successfully, which had been discussed at some of the Shared Services meeting's. This meeting is an advisory meeting only to discuss the possibility of Webster covering Salisbury, advising that the towns of Andover and Boscawen were approached, but he was not sure there was any interest. The Board would need to consid-

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er the total cost and would want extra funds to defray Webster's costs. Chief Dupuis thought that Salisbury's current budget was around \$60 thousand and that they had \$25 thousand in a Capital Reserve for a new cruiser. He proposed taking time to see if it were even feasible by doing a "test run" before any decisions were made or any contracts proposed. He advised that Salisbury's major issue currently is response time. There was general discussion from the audience regarding calls for service; response; manpower; costs; etc. There was a lively discussion touching on the pros and cons of such a proposition.

Chairman Cummings advised that Webster and Warner Selectmen and Town Counsel will do the second of three inspections as outlined in the court settlement of the property located on the town line.

Mrs. Pinkham will prepare the preliminary budgets sheets for Department heads to begin the budget process. Mrs. Pinkham stressed that the Department of Revenue works with their account numbers without the breakdown often associated with the various department's budgets. However, she did not want to discourage the breakdown of those departments that choose to do so, noting that they could either add or subtract lines. The office will look at last year's schedule of budget meetings as a guideline for this year.

Chairman Cummings announced that Planning Board Chairman Cliff Broker has resigned both as the Planning Board Chairman and as a Planning Board Member effective September 16th. Mr. Broker will send an official notice soon.

8:54 P.M. Selectman Johnson made a motion to adjourn the meeting; seconded by Selectman Hashem and approved.

George C. Cummings, Chairman

George K. Hashem

Bruce G. Johnson

BOS/jj

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